



# Annual General Meeting 2025

# Welcome

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## Agenda:

- Chair's Report
- Vice Chair's Report
- Secretary's Report
- Treasurer's Report
- Performance Report

A copy of the slides and minutes will be shared after the meeting on the society's website, **[countrymanscommunity.org](http://countrymanscommunity.org)**.

# Chair's Report

Robert Wyatt

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UPDATES SINCE OUR LAST AGM

# Chair's Report | Since Our Last AGM

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- Changes to the management committee
- New business plan
- Project/maintenance works update
- CAMRA pub of the year
- Second anniversary do

# Vice Chair's Update

Chris Heap

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OUR NEXT STEPS

# Secretary's Report

Tom Self

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REPORT ON CURRENT MEMBERSHIP | MANAGEMENT COMMITTEE ELECTIONS & VOTING

# Secretary's Report | Report on Current Membership

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- There are currently **161** members of the society.
- Since our last AGM, **3** members have left the society, and **5** members have joined the society.
- The membership remains at full capacity, but a waiting list is now in operation for any new/existing members to express their interest in purchasing shares.
- This is available at **[countrymanscommunity.org/shares](https://countrymanscommunity.org/shares)**

# Secretary's Report | Management Committee

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- We currently have **10** members of the management committee.
- However, 3 members will be standing down at this AGM – Jan Wylie, Paul Morris and Peter Latham.
- The remaining management committee members were elected for a 3-year term at last year's AGM, so are not required to stand for re-election this year.
- One new member, Pol Heath, has expressed an interest in joining the management committee and is standing for election this year.




# Secretary's Report | Voting Arrangements

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- There are 3 points to be voted on tonight:
  - **Election of members to the management committee**
  - **Appointment of an accountant**
  - **Appointment of an auditor**
- All members should have collected a voting card on arrival.
- To vote, complete your voting card and return it to the ballot box this evening.
- Results will be announced after the AGM by email and published onto our website.
- Each item needs at least 50% of the vote to pass/be elected.

# Secretary's Report | Example

	<b>Annual General Meeting 2025: Voting Card</b>			
<b>Vote 1: Election of the Management Committee</b>				
Place a cross next to all candidates you would like to be elected onto the management committee.				
<input checked="" type="checkbox"/>	A. Member	<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
<b>Vote 2: Appointment of Accountant</b>				
Should Ian Crisop be reappointed as the society's accountant for the next year?				
<input checked="" type="checkbox"/>	Yes - Ian Crisop should be reappointed. The management committee recommends this option.			
<input type="checkbox"/>	No - Ian Crisop should <u>not</u> be reappointed.			
<b>Vote 3: Appointment of Auditor</b>				
Should an additional auditor be appointed?				
<input type="checkbox"/>	Yes - an additional auditor should be appointed			
<input checked="" type="checkbox"/>	No - an additional auditor should <u>not</u> be appointed. The management committee recommends this option.			

# Secretary's Report | Electronic Voting

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- Due to a recent upgrade to Microsoft Forms, it will likely be possible for future votes to be completed electronically – allowing members unable to attend the AGM to also cast their vote.
- This will likely be through an individual email being sent to each member.
- If your contact details have changed since you became a member, please contact the CCPS Secretary so we can update your details.

# Treasurer's Report

Katie O'Connell

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APPROVAL OF ACCOUNTS | APPOINTMENT OF ACCOUNTANT & AUDITOR

# Treasurer's Report | Approval of Accounts

Income	+ £22,120
Rent	+ £14,000
Grants	+ 7,053
Fundraising	+ £1,067

Expenses	- £50
Fundraising	- £50

Gross Profit	+ £22,070
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Other Operating Income	+ £8,828
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Overheads	- £31,220
Insurance	- £586
Repairs & Maintenance	- £12,196
Printing, Postage & Stationery	- £2
Licences	- £180
Subscriptions	- £262
Accountancy Fees	- £540
Hall Hire	- £63

Profit Before Taxation	- £236
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*Accounts for the period 1 April 2024 to 31 March 2025.*

# Treasurer's Report | Yearly Overview

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## **What was our income in 24/25?**

Not including share purchases, less VAT, CCPS had a total income of £22,120. This was largely from rental income (£14,000) and North Yorkshire Council Grants (£7,053), fundraising and our first savings interest payment of £32.

## **What was our expenditure in 24/25?**

Not including share withdrawals, less VAT, CCPS spent £31,220 last financial year. Note that most of this cost was on refurbishing works on the second floor falling into this financial year and were fully expected costs. CCPS had an opening balance of over £23,000 and a closing balance of £9,057.

# Treasurer's Report | Yearly Overview

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## What did CCPS spend the money on?

The largest expenses were as follows (excluding share withdrawals, including VAT):

1. 2<sup>nd</sup> Floor Refurbishment (£21,668.58)
2. Legal, VAT and accountancy (£7,410.96)
3. Electrical work (£5,880.50)
4. Fencing and roofing repairs (£5,444.15)

# Treasurer's Report | Appointments

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- Each year, the society must submit its annual accounts to the FCA.
- The committee has appointed **Ian Crisop** (Richmond) as our accountant.
- Each year, members are required to vote on the appointment of an accountant & auditor.
- The committee recommends members **vote to reappoint Ian Crisop** as our accountant.
- Members can also vote to optionally appoint an auditor – this is in addition to an accountant and separate to our annual accounts return.
- The committee recommends members **do not vote to appoint an auditor**, as this is not compulsory and is estimated to cost an additional £2,000-£3,000 – members' money we believe could be better spent.



# Performance Update

Katie O'Connell

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PROGRESS TOWARDS OUR BUSINESS PLAN

# Performance Report | Overview

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- The CCPS Business Plan runs from 2024 to 2027.
- This is our first year under the new business plan and the following slides will measure performance against the expectations set out in the plan.
- Note that most business plan measures are for the full three-year period, unless otherwise stated.
- Our mission remains unchanged;

*“The CCPS mission is to secure The Countryman’s Inn as a thriving community owned enterprise by serving the community both as a pub and a broader community asset in perpetuity.”*

# Building Resilience | Performance

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Objective	Measure	Status
Build and maintain sufficient reserves to reduce the impact of unexpected costs and increase financial security.	Accrue reserves of £15,000 in year one, increasing to £25,000 by year three.	Red
Develop and maintain a reserve shareholding list.	Register 10 members on the reserve list by the end of year one.	Red
	<del>Determine and publish the limit on withdrawals each year, ensuring the society has sufficient funds to meet requests.</del>	N/A
Explore and leverage additional funding channels, including grants, to further enhance and upgrade The Countryman's Inn.	Research and evaluate options for additional funding and grants twice yearly, sharing findings and recommendations with the committee for further consideration.	Green

# Building Resilience | Performance

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Objective	Measure	Status
Prioritise the maintenance of key equipment and implement regular testing and surveying to maintain structural integrity of The Countryman's Inn.	Develop and maintain a comprehensive inventory of regulatory and insurance requirements, conducting annual reviews to guarantee the building's optimal condition and adherence to all relevant requirements.	Amber
Identify and prioritise key areas for improvement within the pub, with a focus on initiatives that contribute to the longevity and security of the building.	Establish a bi-annual priority list for improvements, scoring each on their impact, cost, environmental benefit and viability.	Green

# Promoting Sustainability | Performance

Objective	Measure	Status
Secure grants and funding opportunities to facilitate the implementation of energy efficiency enhancements within the pub premises.	As part of our annual funding evaluation, have a section on grants and financial support for the implementation of energy efficiency enhancements.	Green
	Create a role within the membership committee to actively research and pursue self-sufficiency initiatives in year one.	Green
Adopt and encourage sustainable practices to reduce the society's environmental impact.	Transition to a paperless environment for all meetings and society activities by exclusively adopting digital solutions, wherever possible.	Green
	Reduce the environmental impact by minimising the amount of waste sent to landfill and maximising recycling opportunities.	Green
	Upgrade all windows.	Amber
	Plant 10 trees in the grounds of The Countryman's Inn.	Green

# Benefitting the community | Performance

Objective	Measure	Status
Listen and respond to our members, regularly reviewing their needs to better serve the community.	Conduct annual member sessions, gathering feedback on community needs for further consideration and implementation.	Green
	Develop and dispatch a community newsletter on a quarterly basis, listing all upcoming events, progress on projects and other pertinent information.	Red
Increase the diversity of our membership committee, encouraging those from diverse backgrounds to join and partake in society activities.	Improve gender ratio in the membership committee	Red
	Develop and regularly review committee role profiles, clearly defining responsibilities setting expectations for prospective committee members.	Amber

# Benefitting the community | Performance

Objective	Measure	Status
Improve accessibility	Procure a permanent ramp at the entrance to the pub for wheelchair accessibility.	Green
	Modify toilet facilities to accommodate individuals with additional mobility needs.	Green
	Add accessible seating to outside spaces to accommodate individuals with mobility devices.	Red
	Enhance the society's website to ensure it meets WCAG 2.1 AA requirements	Green
	Offer large print for any membership documentation.	N/A

# Thank You

The CCPS Management Committee

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# THE BIG WEEKENDER

29TH-30TH AUGUST

**FRIDAY 29TH**

**FIVE TIME STEADY**

**SATURDAY 30TH**

**WILDFIRE**

**BEDROCK**

**DR. BROWN & THE**

**GROOVECATS**

**BLUES & ROCK MUSIC**

**OUTSIDE BAR**

**FOOD AVAILABLE**

**VINTAGE VEHICLES**

**&**

**MILITARY DISPLAY**

**LIVE MUSIC**



**LET'S PARTY!**