



Annual General Meeting

2024

Welcome

Agenda:

- Chair's Report
- Secretary's Report
- Treasurer's Report
 - Business Plan

A copy of the slides and minutes will be shared after the meeting on the society's website, **countrymanscommunity.org**.

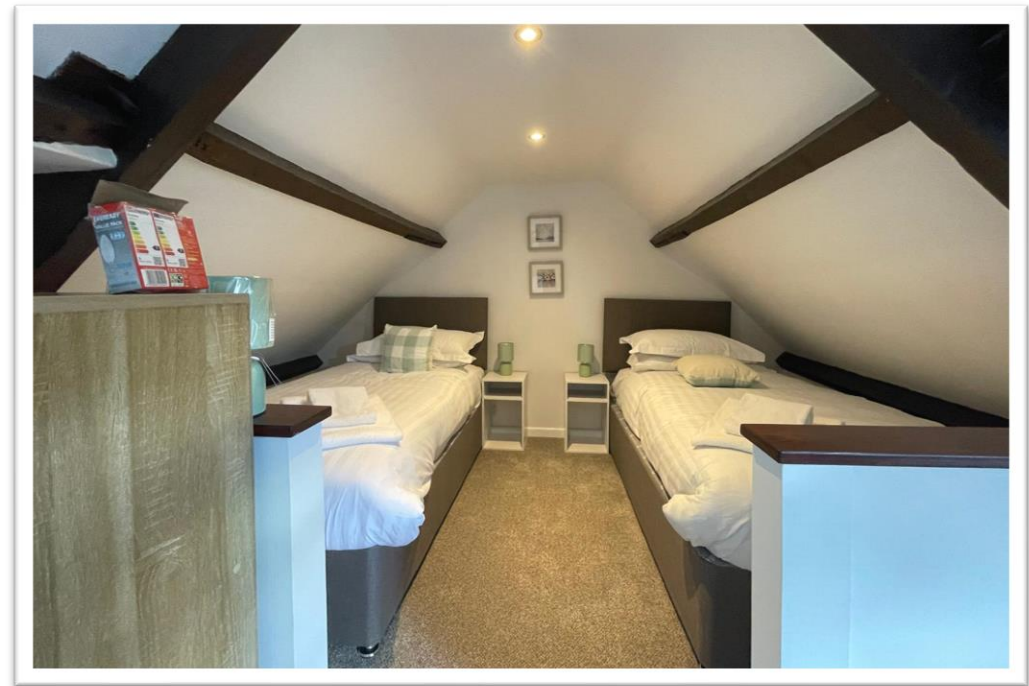
Chair's Report

Robert Wyatt

UPDATES SINCE OUR LAST AGM

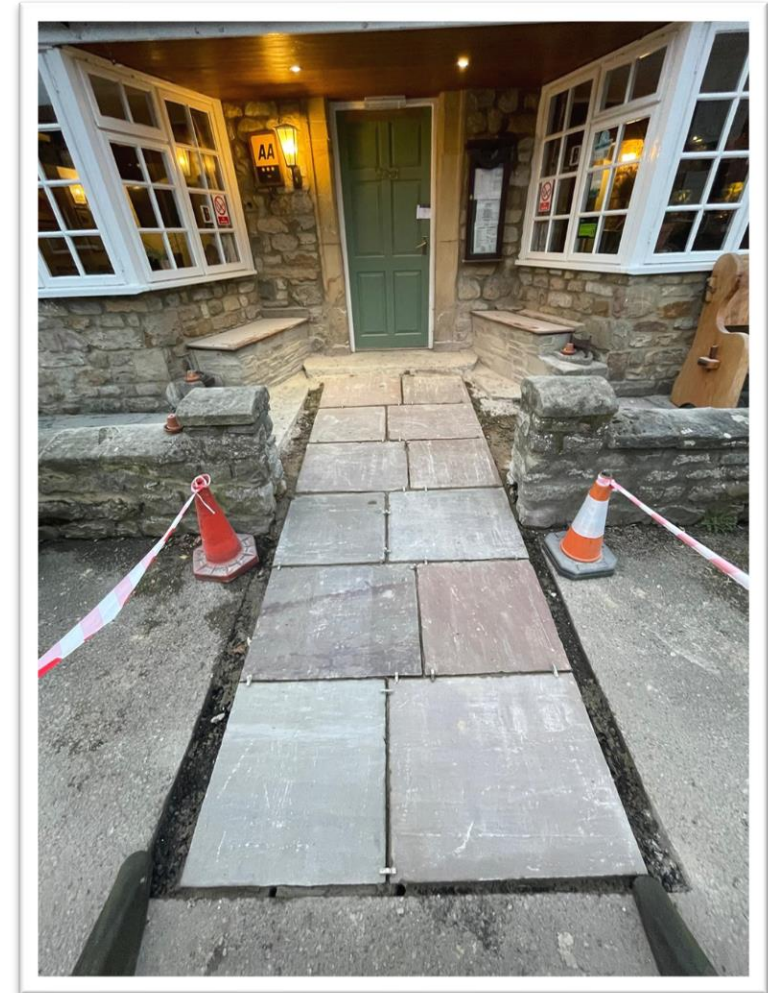
Chair's Report | Since Our Last AGM

- Changes to the management committee
- Key updates, including tenancy & our objectives
- Refurbishments



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- New access ramp



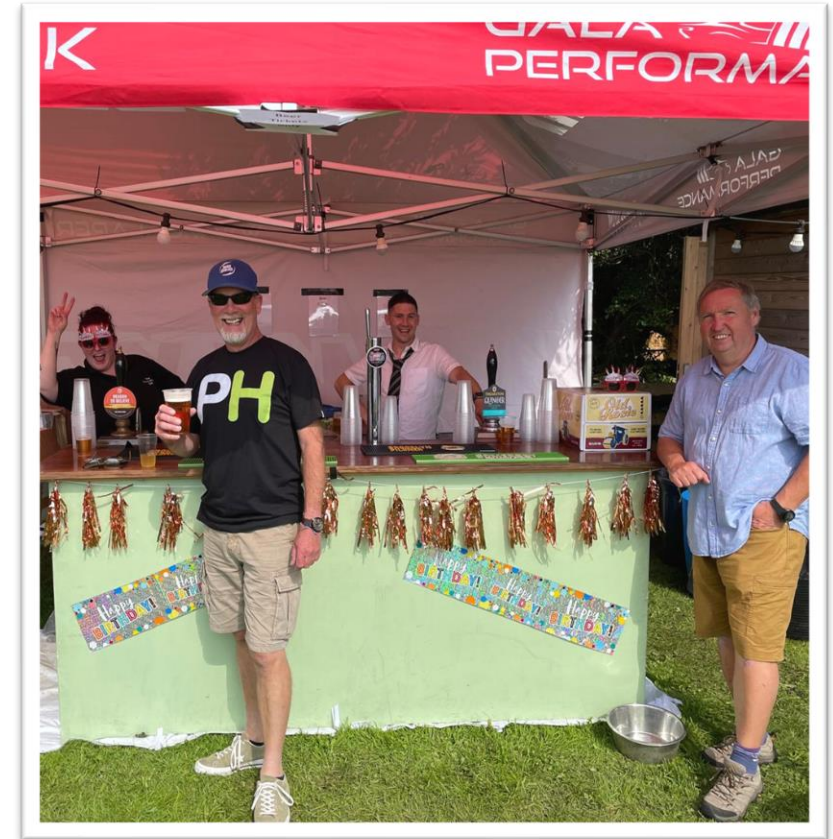
Chair's Report | Since Our Last AGM

- Changes to the management committee
- Key updates, including tenancy & our objectives
- Refurbishments
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- Pub of the Year award



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- New access ramp
- Pub of the Year award
- Birthday bash



Secretary's Report

Tom Self

REPORT ON CURRENT MEMBERSHIP | MANAGEMENT COMMITTEE ELECTIONS & VOTING

Secretary's Report | Report on Current Membership

- There are currently **159** members of the society.
- Since our last AGM, **one** member has left the society, and **one** member has joined the society.
- The membership remains at full capacity, but a waiting list is now in operation for any new/existing members to express their interest in purchasing shares.
- This is available at **countrymanscommunity.org/shares**

Secretary's Report | Management Committee Elections

- There are currently **11** members of the management committee.
- Our model rules allow for up to **12** committee members at any one time.
- **2** existing committee members have stood down (Vicky & Matty)
- As no new members are standing for election, and all remaining committee members are standing for re-election, there will be 10 candidates to vote on.
- We will be moving from yearly to 3-yearly elections for the management committee, as allowed under our model rules. However, new candidates can continue to be nominated and elected at any time – for more information, please contact the CCPS Secretary.

Secretary's Report | Voting Arrangements

- There are 3 points to be voted on tonight:
 - **Election of the management committee**
 - **Appointment of an accountant**
 - **Appointment of an auditor**
- All members should have collected a voting card on arrival.
- To vote, complete your voting card and return it to the ballot box this evening.
- Results will be announced after the AGM by email and published onto our website.
- Each item/candidate needs at least 50% of the vote to pass/be elected.
- You can vote for **up to 10 candidates** to form the management committee (as only 10 candidates are standing this year).

Secretary's Report | Voting Arrangements

EXAMPLE



2024 AGM Voting Card: 0001

Vote 1 - Election of the Management Committee:

Tick below all members you wish to be elected to the management committee. You can select up to 10 members:

<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	
<input checked="" type="checkbox"/>	Robert Wyatt (current chair)	<input checked="" type="checkbox"/>	Jonathan Heap	<input checked="" type="checkbox"/>	Jan Wylie
<input checked="" type="checkbox"/>	Chris Heap (current vice-chair)	<input checked="" type="checkbox"/>	Al Lowry	<input checked="" type="checkbox"/>	Paul Morris
<input checked="" type="checkbox"/>	Katie O'Connell (current treasurer)	<input checked="" type="checkbox"/>	Pete Latham		
<input checked="" type="checkbox"/>	Tom Self (current secretary)	<input checked="" type="checkbox"/>	Steve Akred		

Vote 2 – Appointment of Accountant:

Tick your preferred option. The committee recommends to re-appoint Ian Crisop as our accountant.

Should Ian Crisop be re-appointed as the society's accountant for the next year?

- ☒ YES – Ian Crisop should be re-appointed
- ☐ NO – Ian Crisop should not be re-appointed

Vote 3 – Appointment of an Auditor:

Tick your preferred option. The committee recommends not to appoint an additional auditor.

Should an additional auditor be appointed?

- ☒ NO – an additional auditor should not be appointed
- ☐ YES – an additional auditor should be appointed

Please place completed voting cards in the ballot box before leaving the AGM.

Treasurer's Report

Katie O'Connell

APPROVAL OF ACCOUNTS | APPOINTMENT OF ACCOUNTANT & AUDITOR

Treasurer's Report | Approval of Accounts

Income	+ £21,931
Rent	+ £13,418
Grants	+ 7,027
Fundraising	+ £970
Donations	+ £516

Expenses	- £85
Fundraising	- £85

Gross Profit	+ £21,846
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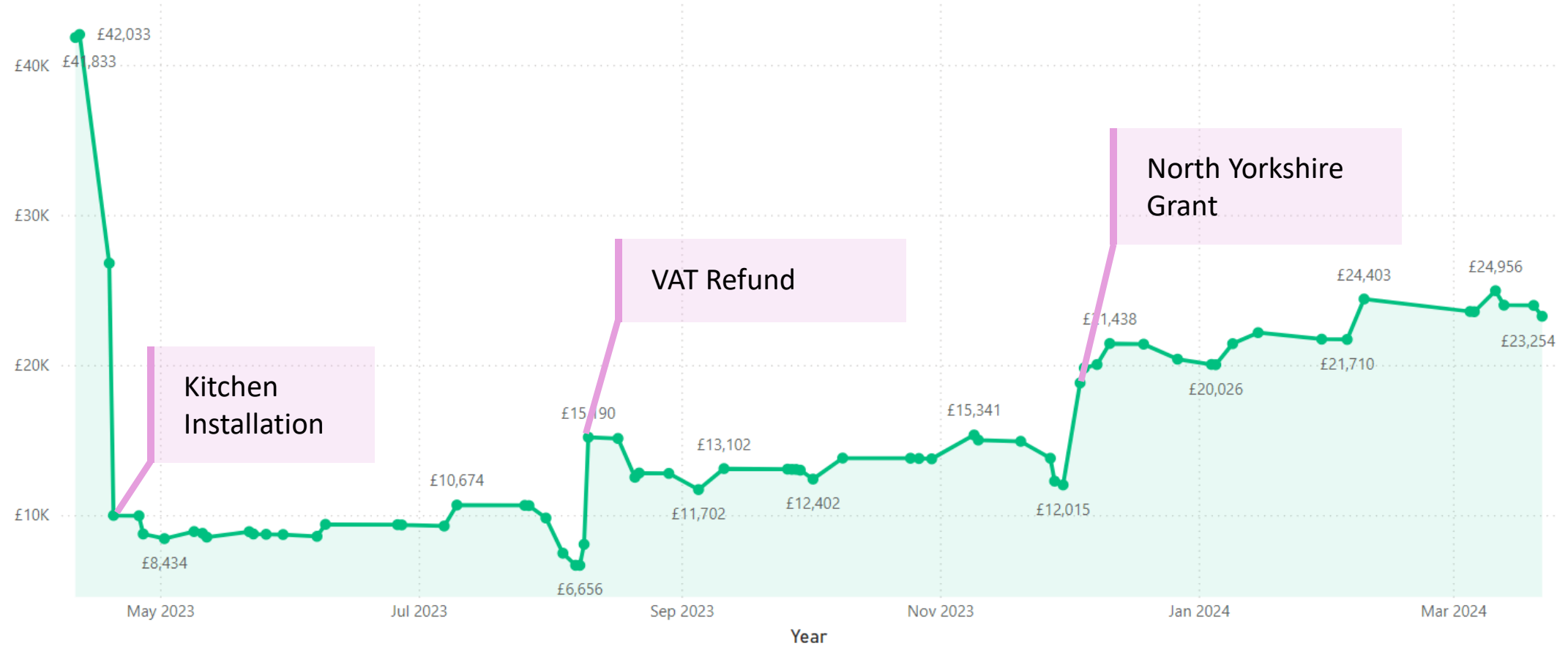
Other Operating Income	+ £4,224
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Overheads	- £18,355
Insurance	- £2,501
Repairs & Maintenance	- £9,567
Printing, Postage & Stationery	- £44
Licences	- £180
Subscriptions	- £35
Depreciation of Tangible Assets	- £5,431
Accountancy Fees	- £550
Hall Hire	- £47

Profit Before Taxation	+ £ 7,715
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Accounts for the period 1 April 2023 to 31 March 2024.

Treasurer's Report | Yearly Overview



Treasurer's Report | Appointments

- Each year, the society must submit its annual accounts to the FCA.
- The committee has appointed **Ian Crisop** (Richmond) as our accountant.
- Each year, members are required to vote on the appointment of an accountant & auditor.
- The committee recommends members **vote to reappoint Ian Crisop** as our accountant.
- Members can also vote to optionally appoint an auditor – this is in addition to an accountant and separate to our annual accounts return.
- The committee recommends members **do not vote to appoint an auditor**, as this is not compulsory and is estimated to cost an additional £2,000-£3,000 – members' money we believe could be better spent.

Business Plan 24-27

Katie O'Connell

OUR MISSION | ACHIEVEMENTS | NEW BUSINESS PLAN

Countryman's Community Pub Society
Business Plan

2024 - 2027

Our Mission

“The CCPS mission is to secure The Countryman’s Inn as a thriving community owned enterprise by serving the community both as a pub and a broader community asset in perpetuity.”

Whilst we have secured The Countryman’s Inn with the generous support of the community, the mission is still ongoing; the pub will serve the community, not just as a pub, but as a broader community asset in perpetuity. Our new business plan aims to set out how we will achieve this over the **next three years**, focusing our efforts and resource on key areas that will ensure The Countryman’s Inn continues to serve the community in years to come.

Our Achievements

Our original business plan and proposal set out some key objectives:

Food provision

Through the securing of grants and hard work undertaken by the committee, we were able to fully refurbish the kitchen which has allowed the tenants to now offer food six days a week.

Use of local produce

Thanks to the installation of new pumps and lines, the tenants have been able to offer ales from local breweries such as Pennine and Wensleydale. Local food suppliers, such as Yorkshire Dales meats also supply the pub with produce.

Letting Rooms

Work is underway to create further letting rooms which the tenants can utilise and rent out to the public.

Our Achievements

Wider selection of Ales and Wine

The tenants have done an excellent job in securing a wide variety of ales, frequently changing to offer customers great choice.

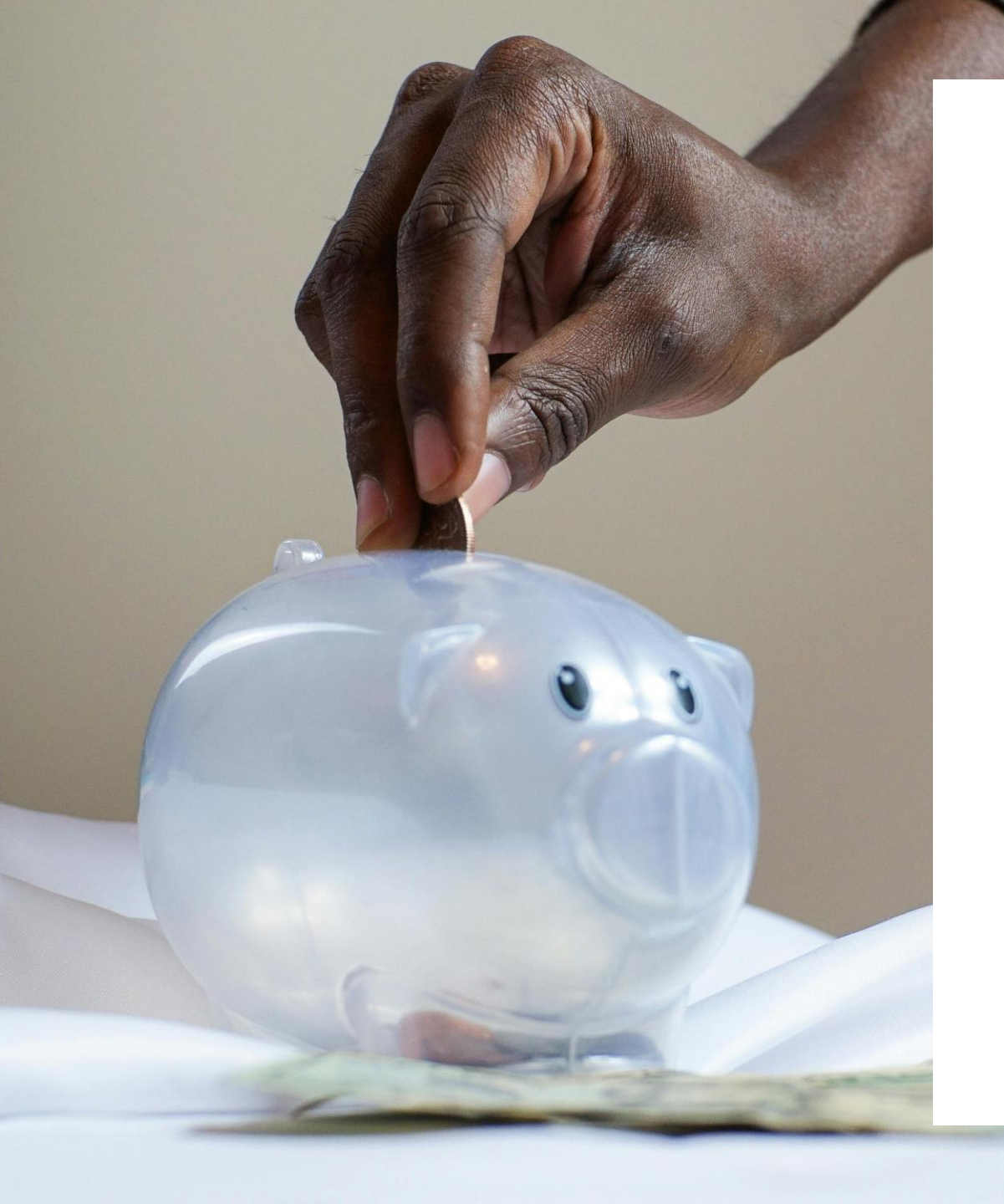
Events

Coffee mornings have continued, and numerous events have been undertaken since the community took ownership of the pub.

However, some proposals haven't come to fruition such as shop, parcel and newspaper collection. Whilst these haven't been achieved, it must be noted that some may not be financially viable or something that we will continue to review.

Our Future

- This business plan has been designed to give us direction and purpose for the following three years.
- It has three core aims that underpin everything we do.
- Within those core aims are objectives, and then key results that help establish how we will meet those objectives.
- Our business plan is not an exhaustive list of what we aim to achieve, but rather outline what our priorities are, and act as a way to measure our success.



Core Aim 1

Building Resilience

In the wake of the pandemic, British pubs have faced hurdles in recovering from the aftermath of restrictions, lockdowns, and a decline in foot traffic. Amidst economic uncertainty, escalating operational costs, and the strain of aging infrastructure, it's becoming increasingly difficult to operate. Given the pivotal role pubs play in the community, it's important that The Countryman's Inn remains in community ownership, ensuring its continued positive impact on the local residents. To deal with challenges of uncertainty and risk, it is essential to increase both financial stability and asset resilience.

Building Resilience

Objective 1: Build and maintain sufficient reserves to reduce the impact of unexpected costs and increase financial security.

Key Result 1: Accrue reserves of £15,000 in year one, increasing to £25,000 by year three.

Objective 2: Develop and maintain a reserve shareholding list.

Key Result 2: Register 10 members on the reserve list by the end of year one.

Key Result 3: Determine and publish the limit on withdrawals each year, ensuring the society has sufficient funds to meet requests.

Objective 3: Explore and leverage additional funding channels, including grants, to further enhance and upgrade The Countryman's Inn.

Key Result 4: Research and evaluate options for additional funding and grants twice yearly, sharing findings and recommendations with the committee for further consideration.

Building Resilience

Objective 4: Prioritise the maintenance of key equipment and implement regular testing and surveying to maintain structural integrity of The Countryman's Inn.

Key Result 5: Develop and maintain a comprehensive inventory of regulatory and insurance requirements, conducting annual reviews to guarantee the building's optimal condition and adherence to all relevant requirements.

Objective 5: Identify and prioritise key areas for improvement within the pub, with a focus on initiatives that contribute to the longevity and security of the building.

Key Result 6: Establish a bi-annual priority list for improvements, scoring each on their impact, cost, environmental benefit and viability.

Core Aim 2

Promoting Sustainability

With the ongoing climate crisis and escalating energy costs, it is important that we actively pursue opportunities to enhance the energy efficiency of the pub, thereby reducing dependence on a volatile energy market. As a community hub, it is equally crucial that we serve as a role model by championing green initiatives, both within the pub and across the society.



Promoting Sustainability

Objective 1: Secure grants and funding opportunities to facilitate the implementation of energy efficiency enhancements within the pub premises.

Key Result 1: As part of our annual funding evaluation, have a section on grants and financial support for the implementation of energy efficiency enhancements.

Key Result 2: Create a role within the membership committee to actively research and pursue self-sufficiency initiatives in year one.

Objective 2: Adopt and encourage sustainable practices to reduce the society's environmental impact.

Key Result 3: Transition to a paperless environment for all meetings and society activities by exclusively adopting digital solutions, wherever possible.

Key Result 4: Reduce the environmental impact by minimising the amount of waste sent to landfill and maximising recycling opportunities.

Key Result 5: Upgrade all windows.

Key Result 6: Plant 10 trees in the grounds of The Countryman's Inn.

Core Aim 3

Benefitting the Community

As a community owned pub, it goes without saying that The Countryman's Inn is for – and should benefit – the local community. Whilst the pub is a vital asset, it must not be forgotten that the community's support is paramount to the success of The Countryman's Inn. Enhancing accessibility guarantees that everyone, regardless of abilities, can participate in and enjoy pub activities. Moreover, the society's commitment to community benefits, through events and initiatives, ensures the pub remains a vital hub for social connection, bolstering the overall well-being of our diverse and inclusive community. And lastly, it's important that we listen and collaborate, actively engaging with our tenants and members on a regular basis, ensuring that The Countryman's Inn continues to meet the needs of those around us.



Benefitting the Community

Objective 1: Listen and respond to our members, regularly reviewing their needs to better serve the community.

Key Result 1: Conduct annual member sessions, gathering feedback on community needs for further consideration and implementation.

Key Result 2: Develop and dispatch a community newsletter on a quarterly basis, listing all upcoming events, progress on projects and other pertinent information.

Objective 2: Increase the diversity of our membership committee, encouraging those from diverse backgrounds to join and partake in society activities.

Key Result 3: Improve gender ratio in the membership committee.

Key Result 4: Develop and regularly review committee role profiles, clearly defining responsibilities setting expectations for prospective committee members.

Benefitting the Community

Objective 3: Improve accessibility.

Key Result 5: Improve access to the rear of the pub.

Key Result 6: Modify toilet facilities to accommodate individuals with additional mobility needs.

Key Result 7: Add accessible seating to outside spaces to accommodate individuals with mobility devices.

Key Result 8: Enhance the society's website to ensure it meets WCAG 2.1 AA requirements.

Key Result 9: Offer large print for any membership documentation.

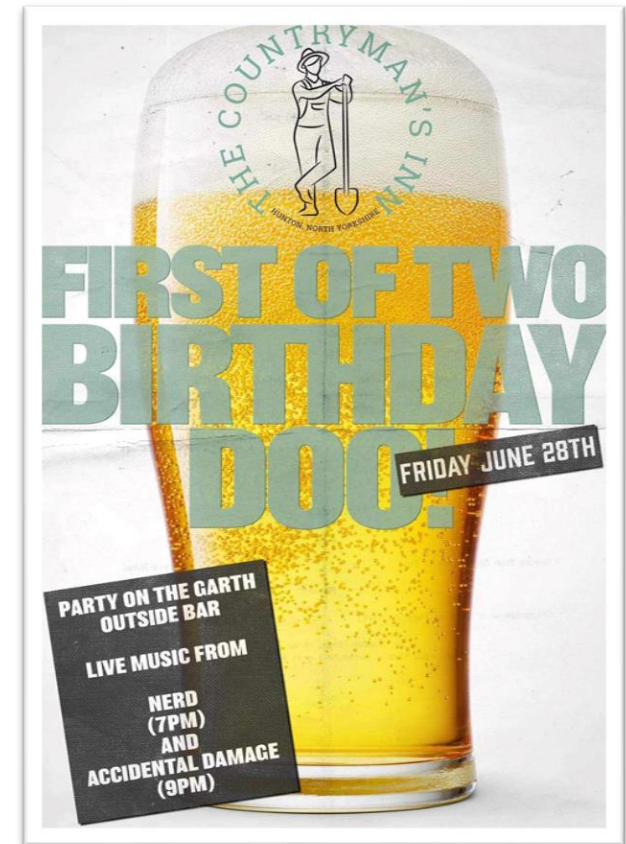
Next Steps

- The business plan will be adopted from the start of this financial year and run for three years.
- It will be evaluated annually, and our progress will be reported at the AGM.
- Each year the business plan can be partially amended, with additions or alterations if the climate in which our society operates changes fundamentally.
- Progress towards the business plan will be reviewed periodically at committee meetings.

Upcoming Events



- **First of Two Birthday Do's!**
(28 June)
- **General Knowledge Quiz**
(30 June from 7.30pm)
- **Music Quiz**
(13 July from 8pm)
- **Birthday Bash Beer Festival**
(23-25 August)



Thank You

The CCPS Management Committee
